

UTILITIES SERVICE BOARD MEETING
March 22, 2004

UTILITIES SERVICE BOARD MEETINGS ARE RECORDED ELECTRONICALLY OR STENOGRAPHICALLY AND ARE AVAILABLE DURING REGULAR BUSINESS HOURS IN THE OFFICE OF THE DIRECTOR OF UTILITIES.

Board President Swafford called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in Conference Room 100B at the Indiana University Research Park at 501 North Morton Street in Bloomington, Indiana.

Board members present: Tom Swafford, Jeff Ehman, Alisa Brown, Dick Eherenman, Tim Henke, Sam Vaught, Jeff White, and ex-officio members Tim Mayer and Tom Micuda. Staff members present: Patrick Murphy, John Langley, Mike Bengtson, Nathan Schulte, Mike Hicks, Steve Saulter, Steve Drake, Tom Staley, Rebecca Lambert, Mike Butcher, Harold Crittenden, and Danny McConnell. Also present: Donnie Ginn representing Black & Veatch, Gary Kent, Kris Jarman representing Baxter Pharmaceutical, and Erin Erdmann. (A sign-up sheet is attached to the minutes.)

MINUTES:

EHREMAN MOVED AND VAUGHT SECONDED THE MOTION TO APPROVE MINUTES FOR THE MARCH 8, 2004, MEETING AS PRESENTED. MOTION CARRIED. 7 AYES.

CLAIMS:

Board President Swafford announced that claim 0490534 to Commercial Cleaners in the amount of \$1,600.00 was pulled from the claims payments for this meeting by the Accounting Department. The claim will be presented again at a future meeting.

After considerable discussion regarding the claims presented, the following motion was presented:

HENKE MOVED AND EHREMAN SECONDED THE MOTION TO PULL FROM THE CLAIMS PAYMENTS FOR THIS MEETING CLAIM NOS. 0470023 TO ICE MILLER IN THE AMOUNT OF \$15,000.00 AND 0470022 TO CROWE CHIZEK & CO. IN THE AMOUNT OF \$7,500.00. (These payments will be presented again at a future meeting after they have been thoroughly reviewed.) MOTION CARRIED. 7 AYES. (A copy of the revised claims list is attached to the minutes.)

VAUGHT MOVED AND EHMEN SECONDED THE MOTION TO APPROVE THE REGULAR CLAIMS AS FOLLOWS:

CLAIMS 0490522 THROUGH 0490590 INCLUDING \$176,969.29 FROM THE WATER OPERATIONS & MAINTENANCE FUND FOR A TOTAL OF \$176,969.29 FROM THE WATER UTILITY; CLAIMS 0430250 THROUGH 0430297 INCLUDING \$218,538.92 FROM THE WASTEWATER OPERATIONS & MAINTENANCE FUND AND \$26,206.58 FROM THE WASTEWATER CONSTRUCTION FUND FOR A TOTAL OF \$244,745.50 FROM THE WASTEWATER UTILITY; AND CLAIM 0470021 INCLUDING \$3,121.86 FROM THE WASTEWATER/STORMWATER FUND FOR A TOTAL OF \$3,121.86 FROM THE WASTEWATER/STORMWATER UTILITY. TOTAL CLAIMS APPROVED – \$424,836.65.

REPORT ON FIRE EXPENDITURES:

Interim Assistant Director Saulter presented Board members with a spreadsheet listing fire related invoices. (A copy of the spreadsheet is attached to the minutes.) Mr. Saulter explained that there was a payment from the insurance company for total fire insurance proceeds to date in the amount of \$750,000.00. Expenditures thus far have left a remaining balance of \$55,163.48. There will be a total of approximately \$20,000.00 presented at the meeting on April 5, 2004. This will leave approximately \$35,000.00 balance remaining.

FUNDING REQUESTS:

S04-4801 – Dillman Road Line 2 Conductor Cable Replacement. Estimated cost - \$25,000.00

EHRENMAN MOVED AND VAUGHT SECONDED THE MOTION TO DECLARE THIS FUNDING REQUEST AN EMERGENCY SITUATION AND TO APPROVE FUNDING REQUEST S04-4801. MOTION CARRIED. 7 AYES.

S03-4714 – Micro Motors Lift Station. Estimated cost - \$540,000.00.

HENKE MOVED AND EHRENMAN SECONDED THE MOTION TO APPROVE FUNDING REQUEST S03-4714. MOTION CARRIED. 7 AYES.

RESOLUTION TO AUTHORIZE BOARD PRESIDENT SWAFFORD TO EXECUTE ANY AND ALL DOCUMENTS TO ENTER INTO AN AGREEMENT WITH REED & SONS CONSTRUCTION, INC., TO COMPLETE THE MICRO MOTORS PUMP STATION PROJECT:

HENKE MOVED AND WHITE SECONDED THE MOTION TO APPROVE THE RESOLUTION TO AUTHORIZE BOARD PRESIDENT SWAFFORD TO EXECUTE ANY AND ALL DOCUMENTS TO ENTER INTO AN AGREEMENT WITH REED & SONS CONSTRUCTION, INC., TO COMPLETE THE MICRO MOTORS PUMP STATION PROJECT. MOTION CARRIED. 7 AYES.

AWARD BID AND APPROVE CONTRACT FOR MICRO MOTORS PUMP STATION PROJECT – S03-4714:

Assistant Director Bengtson presented Board members with a bid tabulation sheet for the Micro Motors pump station project and a contract for award of the project to Reed & Sons Construction, Inc. (A copy of each document is attached to the minutes.) Mr. Bengtson explained that the bid from Reed & Sons Construction, Inc., was in the amount of \$477,505.00 and the mandatory alternate from Reed & Sons Construction, Inc., was in the amount of \$2,100.00, making a total bid of \$479,605.00.

EHRENMAN MOVED AND EHMAN SECONDED THE MOTION TO AWARD THE BID TO AND APPROVE THE CONTRACT WITH REED & SONS CONSTRUCTION, INC., FOR THE MICRO MOTORS PUMP STATION PROJECT – S03-4714. MOTION CARRIED. 7 AYES.

LABOR-MANAGEMENT COMMITTEE – SECOND ACTIVITIES REPORT:

Board members were presented with a copy of the Wastewater Treatment Labor-Management Committee Second Activities Report to the Utilities Service Board. (A copy of the document is attached to the minutes.) Labor-Management Committee members (Danny McConnell and Harold Crittenden) briefly discussed the report with Board members. Board members congratulated the committee members on the work that is done by this Committee and stated that it set an excellent example for other organizations.

BLOOMINGTON INDUSTRIAL WASTE PRETREATMENT PERMIT – BAXTER PHARMACEUTICAL SOLUTIONS LLC:

WHITE MOVED AND EHRENMAN SECONDED THE MOTION TO APPROVE THE BLOOMINGTON INDUSTRIAL WASTE PRETREATMENT PERMIT – BAXTER PHARMACEUTICAL SOLUTIONS LLC. MOTION CARRIED. 7 AYES.

AMENDMENT B TO ENGINEERING SERVICES AGREEMENT FOR CITY OF BLOOMINGTON UTILITIES WEST TANK PAINTING PROJECT – BLACK & VEATCH:

Donnie Ginn, representing Black & Veatch, gave Board members a copy of a report on the West Tank Painting Project, and explained the need for the requested Amendment B to Engineering Services Agreement for City of Bloomington Utilities West Tank Painting. (A copy of the report is attached to the minutes.) Board member Vaught requested a breakdown on the amount of money involved with this project.

WHITE MOVED AND HENKE SECONDED THE MOTION TO APPROVE AMENDMENT B TO ENGINEERING SERVICES AGREEMENT FOR CITY OF BLOOMINGTON UTILITIES WEST TANK PAINTING PROJECT – BLACK & VEATCH. MOTION CARRIED. 7 AYES.

OLD BUSINESS:

No old business was presented.

NEW BUSINESS:

No new business was presented.

SUBCOMMITTEE REPORTS:

No subcommittee reports were presented.

STAFF REPORTS:

Rebecca Lambert –

Water Quality Coordinator Lambert presented Board members with an information report on the IDEM New Public Water Supply Fee. (A copy of the report is attached to the minutes.) Board President Swafford requested that when this fee is implemented, a message be put on all utility bills explaining the charge to customers.

Steve Saulter –

Interim Assistant Director Saulter presented board members with two spreadsheets, one listing the operating fund analysis for January 2004, and one listing the operating fund analysis for February 2004. (A copy of each spreadsheet is attached to the minutes.) Mr. Saulter explained that these would be presented to Board members each month.

PETITIONS AND COMMUNICATIONS:

No petitions and communications were presented.

ADJOURNMENT:

The meeting was adjourned at 6:34 p.m.

L. Thomas Swafford, President